

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

**August 24, 2023**

**5:30-7:00**

**Room D2**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and  
Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.  
Any Agenda Item is to be considered a Potential Action Item.*

**A. Call to Order (5:30-5:40)**

**B. Adoption of the Agenda**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				

### C. Pledge of Allegiance

D.	Roll Call	Present	Absent
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## **Board Members**

Jeanne Adams

Melinda Brookshire

Regina Carver

Talya Drescher

Marlo Hartsuyker

Veronica Rauschenberger

Lindsay Walker

## Administration

Charmon Evans

# Echo Reves

Veronica Solorzano

## E. Public Comments

## F. Directors' Reports

## G. Board Reports, Correspondence, and Communications

#### H. Swearing in of new Board Members- Ernesto Guerrero and Celina Zacarias

## I. Advisory and Auxiliary Reports

## 1. School Site Council

## 2. ELAC

### 3. Parent, Teacher, Student Association

## II. Regular Session

**A. Consent Agenda (5:40-5:50)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

## **1. Minutes of the June 30, 2023, Regular Board Meeting**

## 2. New Hires for the 2023-2024 school year

### 3. Purchases to ratify, July

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

**B. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Election of Board President for the remainder of the 2023 year (5:50-6:00)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended the Board of Directors elect a President for the remainder of 2023.

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

2. **Topic/Agenda Item: Review and approval of the June Financials for UPCS (6:00-6:10)**

**Personnel Involved:** Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the June Financials for UPCS

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

3. **Topic/Agenda Item: Review and approval of the Unaudited Actuals for UPCS (6:10-6:20)**

**Personnel Involved:** Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Unaudited Actuals for UPCS

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of Declaration of Teaching Staff needs for 2023-2024 (6:20-6:30)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Declaration of Teaching Staff needs for 2023-2024

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

5. **Topic/Agenda Item: Establish the 2023-2024 Audit/Fiscal Committee, Nominating Committee and the Investment Committee for UPCS (6:30-6:40)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the convening of 2023-2024 Audit/Fiscal Committee, Nominating Committee and the Investment Committee for UPCS

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

6. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80005 (b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher's consent (6:40-6:45)**

Roann Bender-General Elective  
Tarah Denton-General Elective  
Jonathon Finch-General Elective  
Brenda Goodson-General Elective  
Lesly Licea-General Elective  
Kimberly Matthes-General Elective  
Carlos Sanchez-General Elective  
Katie Ventura-General Elective  
Andre Bouweraerts-General Elective  
Cassandra Ferris-General Elective  
Allison Terpenney-General Elective

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

- 7. Topic/Agenda Item: Update to Approved LCAP (6:45-7:00)**  
**Personnel Involved:** Charmon Evans/Lisa Boulos

**III. Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, September 29, 2023, 1:30-4:00pm**

**V. Adjournment:**